

PLEASE PRINT CLEARLY

SCHOOL REGISTRATION FORM

I wish to register my child to enrol as a pupil at Seaton House School as from.....

Child's full name Male or Female

Date of Birth

Home Address including Postcode

.....

Home Telephone No*.....

Mother's Full Name (and Title).....

Address (if different from above)

Telephone No (if different from above)* Mobile *.....

Mother's occupation

Mother's Email Address*.....

Father's Full Name (and Title).....

Address (if different from above)

Telephone No (if different from above)* Mobile*.....

Father's occupation

Father's Email Address*.....

Other persons having parental responsibility

Name Relationship to child

Address

Telephone No*.....Mobile *.....

Please indicate your child's position within the family
(eg 2nd child in family with older brother & younger sister)

Child's Religion
(if applicable)

.....

Is any other language, other than English, spoken at home? Yes / No

If Yes, what is the other language spoken at home?

Which language do you regard as your child's first language at home

Please give details of previous nurseries/schools attended (if applicable)

Name of nursery/school Name of nursery/school

Dates attended Dates attended

Please give details of any other schools to which you are submitting an application

1

2

Please tick one or more of the following

How did you learn about the School?

From advertisement or entries in national guides/newspapers

From our website www.seatonhouse.sutton.sch.uk

Other website – please give details

Through family connection or recommended from a friend

Through local knowledge

Other, please specify:

Did you choose the School because?

You have another child at the School

You attended the School

It has a good reputation

It has a good academic record

The fees are competitive

It is an all-girls school from Reception

You liked the atmosphere when you visited the School

I/We enclose the required School Registration Fee of £55 (cheques made payable to Seaton House School Limited) which I/we understand is non-refundable.

I / We enclose our child’s birth certificate and passport (if held) together with a utility bill confirming our home address and not older than six months from the date of registration. (Copies will be taken and the originals can be collected/returned.)

FOR GIRLS ONLY

I / We understand that accepting a place in Seaton House Nursery does not guarantee my/our daughter a place in Reception in the appropriate entry year. Please refer to point 3.3 of our Admissions Policy.

I / We understand that at any time after starting, a full term’s notice in writing is required on or before the first day of term, for the withdrawal of our daughter from Seaton House School and also for the discontinuance of any subject. In default, a full term’s fees are payable. This is applicable for girls moving into Reception and up to Year Six.

Signature Relationship to child

PLEASE PRINT NAME Date

*** It is important that any changes to contact telephone numbers and email addresses are notified to the School Office without delay.**

In accordance with new GDPR regulations, all information supplied to us will be kept securely in a locked filing cabinet for the duration of your child’s stay at Seaton House. Digital records will be password protected. Unsuccessful applications will be kept either on the school’s waiting list, with permission from parents / carers, or destroyed. For more information, please check our Privacy Notices and Data Protection Policy on our school website or refer to the [Information and Records Management Society’s toolkit for schools](#)