



SEATON HOUSE SCHOOL REGISTRATION FORM

PLEASE PRINT CLEARLY

I wish to register my child to enrol as a pupil at Seaton House School as from

Child's full name Male or Female

Date of Birth Place of Birth

Home Address (including postcode)

.....

.....

Home Telephone No*

Parent 1 - Full Name (and Title).....Relationship to child:

Address (if different from above)

Home Telephone No (if different from above) * Mobile *

Occupation

Email Address*

Parent 2 - Full Name (and Title) Relationship to child:

Address (if different from above)

Home Telephone No (if different from above) * Mobile*

Occupation

Email Address*

Other persons having parental responsibility

Name

Relationship to child

Address

.....

Home Telephone No* Mobile *

Please indicate your child's position within the family (e.g. 2nd child in family with older brother & younger sister and state their age/s)

.....

.....

Child's Religion (if applicable)

.....

Is any other language, other than English, spoken at home? Yes / No

If Yes, what is the other language spoken at home?

Which language do you regard as your child's **first language**

Please note, if your child is regarded as EAL they will receive additional support and may be eligible for additional marks in any standardised testing.

Please give details of current / previous nurseries/schools attended (if applicable)

Name of nursery/school Name of nursery/school

Dates attended Dates attended

Please give details of any other schools to which you are submitting an application:

1

2

Please tick one or more of the following:

How did you learn about the School?

Did you choose the School because?

From advertisement or entries in national guides/newspapers

You have another child at the School

From our website www.seatonhouse.sutton.sch.uk

You attended the School

Other website – please give details

It has a good reputation

Through family connection or recommended from a friend

It has a good academic record

Through local knowledge

The fees are competitive

Other, please specify:

It is an all-girls school from Reception

You liked the atmosphere when you visited the School

If you saw an advertisement/banner, where did you see it?

I/We enclose the required School Registration Fee of £55, which I/we understand is non-refundable. **

I / We enclose our child’s full birth certificate (with parents’ names) and passport (if held) together with a utility bill confirming our home address and not older than six months from the date of registration. (We are able to copy these documents for you in school and immediately return them to you. Please visit our office if you would like us to do this.)

FOR GIRLS ONLY

I / We understand that accepting a place in Seaton House Nursery guarantees our daughter a place in Reception in the appropriate entry year, up to our maximum class size of 20 girls.

I / We understand that at any time after starting, a full term’s notice in writing is required on or before the first day of term, for the withdrawal of our child from Seaton House School. In default, a full term’s fees are payable.

Signature Relationship to child

PLEASE PRINT NAME Date

* Please note it is important that any changes to contact telephone numbers and email addresses are notified to the School Office without delay so that we can contact you regarding admission to Seaton House School.

** Direct payments to Sort Code: 20-46-73. Account Number: 90787213 (Please put your child’s name as the reference) or by cheque made payable to Seaton House School Limited

In accordance with GDPR regulations, all information supplied to us will be kept securely for the duration of your child’s stay at Seaton House. Digital files will be password protected. Unsuccessful applications will be kept either on the school’s waiting list, with permission from parents/carers, or destroyed. For more information, please check our Privacy Notices and Data Protection Policy on our school website or refer to the [Information and Records Management Society’s toolkit for schools](#)